



## Carclaze Newsletter

Friday 10 January 2020

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Website: [www.carclazesch.org](http://www.carclazesch.org)

Parent Pay: [www.parentpay.com](http://www.parentpay.com)

Head Teacher: Mr Simon Pollard

Dear Parents and Carers,  
Happy New Year and welcome to the Spring Term.

It was great to see new project launches this week. The children have been particularly enthusiastic about the space dome (Y5) and Squash Box theatre (Y1 and 2).

We have also introduced new balls, hoops and other equipment to lunch and playtimes this week. These have also been gratefully received by the children.

This week you will have received two printed letters.

One with a reminder of attendance expectations and one reminding about uniform.

This information is also included in this newsletter.

Best wishes

Simon Pollard  
Head Teacher

### Talk Homework

This weeks question for discussion is "If you were to set one goal to achieve during 2020 what would it be?"



**CORNWALL EDUCATION**  
LEARNING TRUST

After School Activities Clubs - These will run from Monday 13 January 2020 until Friday 27 March 2020.

Please note:

- ♦ Bird Studies will start on Thursday 23 January 2020
- ♦ Gala Training will start on Monday 20 January 2020.

If you have any queries then please contact the club lead teacher or the school office.

Many thanks

### Car Park

Unfortunately due to the bad weather the Car Park has been very busy over the last few weeks. Please can we remind parents:

- Only Park in marked Parking Spaces
- Reverse Park (for safety when leaving)
- Drive Slowly
- DO NOT park beyond the Zebra Crossing or the old School Car Park (Staff Parking Only). You will be blocked in and will be stuck until break time or later.
- DO NOT Park in Taxi Bays or Disabled Bays unless you have been told you can do so.

Year 3 and 4 will swim Tuesday 14 Jan to 17 March - please see letters home for more information. Don't forget your Swim Kits!

### Football and Netball Fixtures 2019/2020 - letters will be sent home to selected team members:

**14 January 2020**

St Mewan V Carclaze - Away

**Tuesday 28 January 2020**

Carclaze V Charlestown - Home

**Tuesday 11 February 2020**

Biscovey V Carclaze - Away

Other Competitions:

Diamond Shield - Played during the Autumn/Spring Term - letter will be sent to selected players.  
Various Netball and Football Competitions throughout the Autumn and Spring Term - look out for letters in your child's book bag.

**May Bank Holiday 2020 - Has been changed from**

**Monday 4 May to Friday 8 May.**

**Inset Days 2019 (confirmed):**

- 4 September 19
- 28 and 29 October 19
- 6 January 20
- 14 April 20

***Please see the school website for a full list of next year's term dates.***

### **Proposed Residential Dates:**

Year 3 - BF Adventure 6 to 8 July 2020

Year 4 - Delaware 22 to 24 June 2020

Year 6 - London 18 to 22 May

All of the above trips will appear on your Parent Pay account once they have been confirmed.

Camp meetings will be held in class throughout the term.



## Attendance/Certificates and Celebrations:

### Responsibility- Celebration

Our focus value for this half term is:

#### Health

We look after our minds and bodies, respecting ourselves and each other.

Perranporth	Health - LJ Colliver
	Maths - J.Nesbit
	Celebration - E.Foster
Bamaluz	Health - M.Ham
	Celebration - R.Edwards-East

Certificates will be presented in assembly each week (Fridays at 2.30pm). We aim to call parents the night before to invite you in if your child is receiving a certificate.

Attendance figures and Autumn Term Attendance 100% Awards will be announced in next weeks newsletter. Certificates will come home today.

Please see your 'letters home' and the School Website for information on Penalty Notices and Information on Absences from School.



## Policy for Emergency School Closure

As we hit the winter period, with its possibility for school closure due to severe weather (e.g. snow or flood), building problems (e.g. loss of heating, loss of power), I thought it would be useful to remind you of the procedure for closing the school. I am not expecting this to happen and very much hope that we do not need to do it. Please keep this in a safe place. A copy is also on the school website at [www.carclazesch.org](http://www.carclazesch.org)

In the unlikely event of storm damage or bad weather (snow) forcing the school to close, the following procedure will be taken:

**1 - Closure before school begins (i.e. overnight or before 8am):** Information will be broadcast on Radio Cornwall, Pirate FM and Heart FM. Our website will be updated as soon as possible. We will also send a text to all parents who have registered their number with us. Please do not drop children into school or allow them to walk to school before checking the website.

**2 - Closure during the Academy day:** Messages will go out on local radio and on the school website. We will also use the text system for those parents/carers who are registered with us. Please collect your child as soon as possible once notified. Children will be sent out through their classrooms once an adult arrives on site to collect them.

Please be aware that we will inform you through local radio, texts and email that the school is closing during the day, but with over four hundred parents to contact the phone lines will be busy and we will do our up most to communicate with you as best we can.

Thank you for your support with this. The safety and well-being of our students will be the first priority in all decisions on school closure.

Kind regards Simon Pollard



CARCLAZE COMMUNITY PRIMARY SCHOOL – AN ACADEMY

St Piran's Close St Austell Cornwall PL25 3TF

Tel (01726) 74194

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Head Teacher: Mr Simon Pollard

### **'Care Communicate Persevere Sparkle'**

7<sup>th</sup> January 2020

#### **RE: ATTENDANCE PROCEDURES AND EXPECTATIONS**

Dear Parent/Carer

Here at Carclaze Community Primary School, we recognise that there are occasions when it is appropriate to authorise an absence, such as when a pupil is genuinely too ill to attend school, has a medical appointment that cannot be taken outside of school hours or a request for leave has been agreed in exceptional circumstances.

However, the Government does not support parents taking children out of school unless the school agrees this is appropriate under 'exceptional circumstances'. **Any request for leave should be made in writing to the Head Teacher using the school's request form at least 14 days prior to the proposed date of absence.**

If you decide to still take your child out of school, without permission, you will be committing an offence under the Education Act 1996. We may refer the matter to Cornwall Council who may decide to take legal action against you. A penalty notice can be issued under Section 444A and 444B of the Education Act 1996. This carries a fine of £60 if paid within 21 days or £120 if paid after this but within 28 days. **Penalty Notice fines are issued per parent/carers, per child.** Failure to pay the penalty notice may result in Court action. Persistent absences not authorised by the school may result in a prosecution in the Magistrates Court, leading to fines up to £2,500 and/or custodial sentences \*. The Council may also apply for the costs incurred in taking the matter to Court.

You are welcome to contact the school to discuss any concerns you may have regarding this or if you feel you would like advice or support in helping your child attend more regularly. Carclaze Community Primary School is committed to maximising the education of all its pupils and aims to work with parents to ensure this can be achieved.

Yours sincerely

Mr Simon Pollard

Head Teacher

\* For an offence under the Education Act 1996 Sec 444 (1) the maximum fine is £1000. For an offence under the Education Act 1996 Sec 444 (1A) the maximum fine is £2500 or imprisonment for a term not exceeding 3 months. Alternatively, a penalty notice may be issued under Section 444A and 444B of the Education Act 1996. This carries a fine of £60 if paid within 21 days or £120 if paid after this but within 28 days. Failure to pay the penalty notice may result in Court action.



Head Teacher: Mr Simon Pollard

**'Care Communicate Persevere Sparkle'**

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7th January 2020

## **GENERAL ATTENDANCE INFORMATION FOR PARENTS**

Dear Parents/Carers

The School opens to pupils at 8.40am. Our registers are taken at 8.50am. Pupils arriving after 8.50am but between these two times are marked as Present (code /).

Our morning registers close at 9.10am. Pupils arriving between 8.50am and the close time will be marked as late (code L).

Pupils arriving after this time will be marked as an unauthorised lateness (code U).

Unauthorised absence can mean that legal action could be taken against you – in these circumstances we will work with you to avoid the need for this course of action to be taken.

### **Dental/Medical Appointments**

As a school we ask that wherever possible general dental and medical appointments are made outside school hours. Where they have to be made within school hours we would expect your child to come into school prior to the appointment and return to school as soon as possible after the appointment.

There is no expectation that orthodontic or hospital appointments are taken outside school hours. We appreciate that these appointments are difficult to get outside school times. In these cases, please provide us with a copy of the hospital/dental appointment letter as early as possible.

### **Holidays During Term Time**

Unless there are exceptional circumstances it is unlikely that leave during term time will be granted. If you are likely to take leave during the term please complete the **exceptional leave request form** and return to the school office at least 2 weeks prior to your possible leave date.

### **Unauthorised Absences**

Absences which are not authorised are monitored by our school Education Welfare Officer. It is likely that if there are a number of unauthorised absences on your child's absence record that you will be invited to attend an appointment with myself, Alisa Shopland (Attendance Officer) and our Education Welfare Officer. These meetings are designed to be supportive and we would encourage you to attend wherever possible.

Yours sincerely

Mr Simon Pollard  
Head Teacher

# Friends of Carclaze

## Spring Term



*Welcome back to the Spring term of fundraising for much needed equipment for the school!*

*Our next meeting is on Wednesday 15th January at 7.30pm. We will be discussing possible events for the coming months so come along and support the school.*

### **Forthcoming Diary Dates:**

Year 5 Bun Bake	Monday 13 January	
Next Meeting	Wednesday 15 January	7.30pm (all welcome)

### **Current Committee..**

**Chair** - Jo Plester

**Vice Chair** - Ann Dash

**Treasurer** - Zoe Derriman

**Vice Treasurer** - Cathy Higginson

**Secretary** - Kerry Gray

**Vice Secretary** - Debbie Cockayne

We are friendly, approachable and hope to put new attendees at ease but if you are nervous, bring someone along with you as the more the merrier!

### **Bun Bake Dates:**

Year 6	-	4 November
Year 5	-	13 January
Year 4	-	10 February
Year 3	-	16 March
Year 2	-	4 May
Year 1	-	8 June
FS	-	13 July