



# Carclaze Newsletter

**Friday 20 September 2019**

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Website: [www.carclazesch.org](http://www.carclazesch.org)

Parent Pay: [www.parentpay.com](http://www.parentpay.com)

Head Teacher: Mr Simon Pollard



**CORNWALL EDUCATION**  
LEARNING TRUST

**May Bank Holiday 2020 - Has been changed from**

**Monday 4 May to Friday 8 May.**

**Inset Days 2019 (confirmed):**

- 4 September 19
- 28 and 29 October 19
- 6 January 20
- 14 April 20

***Please see the school website for a full list of next year's term dates.***

Welcome and updates

Dear Parents and Carers,

It has been great to see so many of you at the meet the teacher sessions this week. If you weren't able to attend you should have received a copy of the information shared by the teacher.

Clubs started this week and were very well attended. If you have any questions about the club your child attends please see the adult in charge or contact Mrs Moseley.

We had a visit from our new Trust Lead, Lisa Mannall on Wednesday. If you want to find out more about what is happening in the Trust follow @celtrust

The Friends of Carclaze held their Annual General Meeting on Thursday. I would like to extend thanks to the current committee. In particular Jo Miles, Donna Miles, Marie Kast and Alisa Shopland who stood down from their roles.

The new committee for this year is:

Jo Plester - Chair

Ann Dash - Vice Chair

Kerry Gray - Secretary

Debbie Cockayne - Vice Secretary

Zoe Derriman - Treasurer

Cathy Higginson - Vice Treasurer

Thank you all for volunteering. Look out for messages about meetings and events coming soon.

Best wishes

Simon Pollard  
Head Teacher

## ATTENDANCE AWARDS

Welcome to the weekly attendance awards. We have been set a target of more than 96% attendance.

This week the following classes have reached their target and will receive 10 minutes extra play:

Polkerris	99.5%
Charlestown	100%
Pisky Cove	97.3%
Greenaway	97.9%
Carlyon Bay	99.3%
Perranporth	96.3%
Harlyn Bay	98%

The following classes just missed out on their target this week. Good luck for next week:

Porthpean	94.1%
Mawgan Porth	94.7%
Sennen	91.1%
Bamaluz	93.9%
Porthluney	95.7%
Hemmick	94.8%
Polzeather	94.5%

If you would like to know your child's individual attendance please login to the eSchools website - [www.carclazesch.org](http://www.carclazesch.org)





## CARCLAZE COMMUNITY PRIMARY SCHOOL – AN ACADEMY

St Piran's Close St Austell Cornwall PL25 3TF

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Head Teacher: Mr Simon Pollard

**'Care Communicate Persevere Sparkle'**

16<sup>th</sup> September 2019

### GENERAL ATTENDANCE INFORMATION FOR PARENTS

Dear Parents/Carers

The School opens to pupils at 8.40am. Our registers are taken at 8.50am. Pupils arriving after 8.50am but between these two times are marked as Present (code /).

Our morning registers close at 9.10am. Pupils arriving between 8.50am and the close time will be marked as late (code L).

Pupils arriving after this time will be marked as an unauthorised lateness (code U).

Unauthorised absence can mean that legal action could be taken against you – in these circumstances we will work with you to avoid the need for this course of action to be taken.

### Dental/Medical Appointments

As a school we ask that wherever possible general dental and medical appointments are made outside school hours. Where they have to be made within school hours we would expect your child to come into school prior to the appointment and return to school as soon as possible after the appointment.

There is no expectation that orthodontic or hospital appointments are taken outside school hours. We appreciate that these appointments are difficult to get outside school times. In these cases, please provide us with a copy of the hospital/dental appointment letter as early as possible.

### Holidays During Term Time

Unless there are exceptional circumstances it is unlikely that leave during term time will be granted. If you are likely to take leave during the term please complete the exceptional leave request form and return to the school office at least 2 weeks prior to your possible leave date.

### Unauthorised Absences

Absences which are not authorised are monitored by our school Education Welfare Officer. It is likely that if there are a number of unauthorised absences on your child's absence record that you will be invited to attend an appointment with myself, Alisa Shopland (Attendance Officer) and our Education Welfare Officer. These meetings are designed to be supportive and we would encourage you to attend wherever possible.

Yours sincerely

Mr Simon Pollard  
Head Teacher



## Garden news!



Welcome back to all parents and children after a lovely Summer break. You may notice that we have been working hard to improve the outdoor environment at Carclaze during the Summer holiday. This has been a voluntary team of parents and staff. The flower beds have been tidied, added to or in some cases, redesigned. There are some new areas of grass and the playground has been weeded and swept. Please can we ask for your support with our outdoor areas by picking up any litter and ensuring that your children don't run across the flower beds. Our aim is to provide and maintain an outstanding learning environment in all areas of the school. Working together, we can achieve this goal.

## Can you help?

On Fridays after school (weather permitting), there will be a volunteer gardening club for parents and children until 4pm (approx). This will be an opportunity to maintain the work that has happened over the summer. Largely it will consist of sweeping, litter picking and weeding (teas, coffees and squashes provided!) Please just feel free to turn up when you can, your time and support will be hugely appreciated. We would also welcome any donations of plants (perennials in particular) and ground coverage (bark, pebbles etc). If you do have anything that you come across during the year that might add to our environment, please do not hesitate to contact the office and let them know.

Many thanks for your continued support,

Helen Knight (Governor and Parent Volunteer)



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Head Teacher ~ Simon Pollard

## Care Communicate Persevere and Sparkle

11<sup>th</sup> September 2019

### RE: ATTENDANCE PROCEDURES AND EXPECTATIONS

Dear Parent/Carer

Here at Carclaze Community Primary School, we recognise that there are occasions when it is appropriate to authorise an absence, such as when a pupil is genuinely too ill to attend school, has a medical appointment that cannot be taken outside of school hours or a request for leave has been agreed in exceptional circumstances.

However, the Government does not support parents taking children out of school unless the school agrees this is appropriate under 'exceptional circumstances'. **Any request for leave should be made in writing to the Head Teacher using the school's request form at least 14 days prior to the proposed date of absence.**

If you decide to still take your child out of school, without permission, you will be committing an offence under the Education Act 1996. We may refer the matter to Cornwall Council who may decide to take legal action against you. A penalty notice can be issued under Section 444A and 444B of the Education Act 1996. This carries a fine of £60 if paid within 21 days or £120 if paid after this but within 28 days. **Penalty Notice fines are issued per parent/carers, per child.** Failure to pay the penalty notice may result in Court action. Persistent absences not authorised by the school may result in a prosecution in the Magistrates Court, leading to fines up to £2,500 and/or custodial sentences \*. The Council may also apply for the costs incurred in taking the matter to Court.

You are welcome to contact the school to discuss any concerns you may have regarding this or if you feel you would like advice or support in helping your child attend more regularly. Carclaze Community Primary School is committed to maximising the education of all its pupils and aims to work with parents to ensure this can be achieved.

Yours sincerely

Mr Simon Pollard

Head Teacher

\* For an offence under the Education Act 1996 Sec 444 (1) the maximum fine is £1000. For an offence under the Education Act 1996 Sec 444 (1A) the maximum fine is £2500 or imprisonment for a term not exceeding 3 months. Alternatively, a penalty notice may be issued under Section 444A and 444B of the Education Act 1996. This carries a fine of £60 if paid within 21 days or £120 if paid after this but within 28 days. Failure to pay the penalty notice may result in Court action.

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## AVOIDABLE ABSENCE IN TERM TIME

**IMPORTANT:** Please read carefully the information below.

**WARNING:** If you allow your child to miss school in term time for an avoidable reason without obtaining the prior approval of the school, you may be issued with a Penalty Notice\* per parent per child, or made the subject of court proceedings under section 444 Education Act 1996.

As a parent/carer, you can demonstrate your commitment to your child's education by not allowing your child to miss school for anything other than an exceptional and unavoidable reason.

THE FACTS	THE LAW
<p>School aged pupils in Cornwall maintained schools are expected to attend punctually on the 190 days that the school is open. Whilst there are a number of unavoidable reasons why a pupil might be away from school (illness, medical appointments, exclusions etc.) the legislation is clear that any avoidable absence may only be authorised by a school if there are exceptional circumstances.</p> <p><b>WHAT YOU SHOULD CONSIDER</b></p> <p>Research suggests that children who are taken out of school may never catch up on the learning they have missed. This may affect test results and can be particularly harmful if the child is studying for final year examinations.</p> <p>Children who struggle with English or Mathematics may also find it even harder to cope when they return to school, while younger children may find it difficult to renew friendships with their classmates.</p> <p>If the school is unable to authorise the absence and the child is still taken out of school, this will be recorded as <b>unauthorised absence</b> and you may receive a £60* fine per parent per child.</p>	<p>The law allows the school to consider individual requests to authorise a future avoidable absence. However, before the school can authorise any such requests, they must satisfy themselves that there are exceptional circumstances which justify such a decision. It is entirely the responsibility of the parent submitting the request to provide sufficient evidence/information in order to establish this fact. The request for leave must come from the parent with whom the child normally resides.</p> <p>If a child then stays away from school for more than the authorised period this must be recorded as unauthorised absence and could be quoted in a prosecution for poor attendance.</p> <p>If the child is away for a period of four weeks or more, the school may have the option to take the child off roll subject to the Education (Pupil Registration) (England) Regulations 2006.</p> <p>In case of unexpected extended absence, it is advisable that the parent fully informs the school as to the reasons. If a child is removed from roll, there is no guarantee that the child will regain a place at the school.</p>
<p><b>Unavoidable absence from school will be authorised.</b>  <b>Examples include:</b></p> <ul style="list-style-type: none"> <li>Genuine illness</li> <li>Unavoidable medical/dental appointments (but try to make these after school if at all possible).</li> <li>Days of religious observance.</li> <li>Seeing a parent who is on leave from the armed forces</li> <li>External examinations</li> <li>When traveller children are on the road with their parents</li> </ul>	<p><b>Other examples of absence from school that <u>will not</u> be authorised include:</b></p> <ul style="list-style-type: none"> <li>Any type of shopping</li> <li>Looking after siblings or unwell parents</li> <li>Minding the house</li> <li>Birthdays</li> <li>Resting after a late night</li> <li>Relatives visiting or visiting relatives</li> </ul>
<p><b>The law requires parents to ensure their children receive an efficient full time education, and every minute of every day is important. Please help them not to miss any of this valuable time.</b></p> <p>We hope that when you have read this leaflet you will consider that your child's education is too important to allow them to miss school for avoidable reasons.</p>	

\*Penalty notice - £60 if paid within 21 days increasing to £120 if paid after 21 days and before 28 days.

# Friends of Carclaze



## Autumn Term



### FRIENDS AGM AND NEW COMMITTEE

Thank you to all those that attended the Friends AGM last night, we really value your support. We had a very enjoyable evening, but had to say goodbye to three very valued members of the committee, namely Jo Miles (Chair), Donna Miles and Marie Kast (Vice Chairs). These ladies have worked tirelessly over the years to raise much needed funds for the school which budgets unfortunately do not cover. Items they have raised money for and purchased are: a fabulous new stage, bean bags etc for the new reading shed and a cinema trip for all children to enjoy, plus much much more. We say a very heartfelt thank you to them for their amazing efforts. A new committee was then elected as follows:

Chair	Jo Plester
Vice Chair	Ann Dash
Treasurer	Zoe Derriman
Vice Treasurer	Cathy Higginson
Secretary	Kerry Gray
Vice Secretary	Debbie Cockayne

**Alisa Shopland has also stepped down as Vice Secretary - Alisa has been part of the Friends since the Primary School opened and prior to that was part of the Infant School Committee . We would all like to say a massive thank you to her for all her efforts over the years.**

The date of our first meeting will be Wednesday 25th September at 7.30pm in the Family Room. We will set dates for the Christmas Fayre etc at this meeting and we look forward to seeing you there.





Free Drink  
and Snack

# VACCINATION FAYRE

Do you want to protect your child against disease and stop infections spreading?



Are you unsure whether you or your children are up to date with essential vaccinations?

Free Glitter  
Tattoos



Do you have any concerns or questions about vaccinations?



Come along to our nurse led vaccination fayre, for information and advice, as well as fun for all ages.



Meet the  
Robotic  
Animals

**Wheal Northey Surgery**  
**September 21st 2019, 10am – 2pm**

Colouring in  
Table



## Collect and win with Aldi's Kit for Schools.

**This September, Aldi's Kit for Schools promotion is giving 20 primary schools the chance to win £20,000 to kick-start a health legacy for their school. What's more, every school who enters by completing their Aldi's Kit for Schools poster will also receive an exclusive school sports kit!**

### Taking part

- 1. Collect.** Ask members of your school community to pick up their Team GB sticker whenever they spend £30 in any Aldi store, and bring the stickers into school to add to your Aldi's Kit for Schools poster.
- 2. Explore.** Try out each poster's 150 healthy challenges in assembly or the classroom, and explore the **Get Stuck In** teaching resources from the Get Set to Eat Fresh education programme.
- 3. Win.** Complete the poster with 300 Team GB stickers to receive a school sports kit and the chance to win a cash prize of £20,000 to build a health legacy at your school.

Find out more and get stuck in at  
[getseteatfresh.co.uk/kitforschools](http://getseteatfresh.co.uk/kitforschools)

T&Cs apply.

